GOVERNMENT OF WEST BENGLA
Child Development Department and Women Development & Social Welfare Department
Writers' Buildings, Kolkata - 700 001

Date: October 25th, 2013

No. 681/CD&WDSW/13

From: Sm. Roshni Sen, I.A.S.,
Secretary to the Govt. of West Bengal

To: (1) Shri R.D. Meena, IAS
Principal Secretary,
Gorkhaland Territorial Administration, Lalkothi, Darjeeling, Pin - 734 101
(2-19) District Magistrate,
Cooch Behar/ Darjeeling/ Jalpaiguri/ Malda/ Uttar Dinajpur/ Dakshin Dinajpur/ Murshidabad/ Nadia/ Purulia/ Bankura/ Birbhum/ Burdwan/ Paschim Midnapore/ Purba Midnapore/ Howrah/ Hooghly/ North 24 Pgs/ South 24 Pgs
(20) Shri Somenath Mukherjee, IAS
Director of Social Welfare, GoWB.

Sub: Video Conference on Kanyashree Prakalpa on 30th October 2013 at 2.30 PM at NIC, Vidyut Bhavan, Salt Lake.

Sir / Madam,

This is to inform you that the Department will be holding 2(two) video conferences, first one Administrative and second one Technical on 30th October 2013 at 2.30 p.m. to 4.00 pm and 4.00 pm to 5.00 p.m. respectively.

The one-time grant forms (K2) for the beneficiaries studying in colleges may be obtained after production of birth certificate, college fees book and income certificate from prescribed authorities in reference to the guidelines and submitted in the manner as detailed below:

<table>
<thead>
<tr>
<th>Area of residence of the beneficiary</th>
<th>Place of availability/submission of forms</th>
<th>Entry in Portal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Kolkata Municipal Corporation</td>
<td>Office of the Director, Social Welfare, Juvenile Court Building, Salt Lake</td>
<td>Office of the Director, Social Welfare, Juvenile Court Building, Salt Lake</td>
</tr>
<tr>
<td>In any Corporation/Municipal Area</td>
<td>Office of the respective Sub-divisional officer</td>
<td>Office of the respective Sub-divisional officer</td>
</tr>
<tr>
<td>In rural areas</td>
<td>Office of the respective Block Development officer</td>
<td>Office of the respective Block Development officer</td>
</tr>
</tbody>
</table>

In the mean time, you are requested to facilitate the opening of bank accounts in any of the nationalised banks as per the Finance Department, Audit Branch G.O. No. 9668-F(Y) dated 30.11.2012 as well as the recruitment of the Data Entry Operators in the DPMU, Sub-division and Block level immediately as per the Finance Department, Audit Branch G.O. No. 5859-F(Y) dated 22.7.2013.

The agenda note is enclosed.

Enclo: as above.

Yours faithfully,
(Roshni Sen)
Secretary

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