From: Sm. Roshti Sen, I.A.S.,
Secretary to the Govt. of West Bengal

To: Shri R.D. Meena, IAS
Principal Secretary,
Gorkhaland Territorial Administration, Lalkothi, Darjeeling, Pin – 734 101
(2-19) District Magistrate,
Cooch Behar/ Darjeeling/ Jalpaiguri/ Malda/ Uttar Dinajpur/ Dakshin Dinajpur/ Murshidabad/ Nadia/ Purulia/ Bankura/ Birbhum/ Burdwan/ Paschim Midnapore/ Purba Midnapore/ Howrah/ Hooghly/ North 24 Pgs/ South 24 Pgs

Date: September 16th, 2013

Sub: Inaugural Ceremony of Kanyashree Prakalpa.

Sir / Madam,

The following points needs to be covered in connection with the Inauguration Ceremony of Kanyashree Prakalpa to be held at 12.30 p.m.

1. At the Netaji Indoor Stadium the girls must be seated by 11.45 a.m.
2. The names of 06(six) girls consisting of 04(four) Annual Scholarship and 02(two) One Time Grant may be proposed as the Hon’ble Chief Minister desires to felicitate 100 girl students.
3. The details of the beneficiaries must be sent to this end in the Excel format enclosed, by 19.9.2013 positively at seedsw@gmail.com, ruki_bh37@yahoo.com and js.whd-wb@nic.in, so that fund transfer can happen through RTGS mode.
4. The arrangement of food and accommodation may be discussed with Shri Abhijit Mitra, OSD&DS, WD&SW Department at 9475183396. The tentative arrival time to be communicated accordingly. The payment of food to be made from your end however the Agencies for food may be suggested by the Department, if asked for.
5. The names of officials, not more than four may to accompany the 06(six) girls for felicitation on stage to be given to the Department immediately for acquiring security passes from the Police Department.

Yours faithfully,

[Signature]
(Roshti Sen)
Secretary

Copy for information to:
1) Smt. Mita Banerjee, Commissioner, Persons with Disabilities;
2) Smt. Sarmittha Das, Jt. Secretary, WD & SW Department;
3) Smt. Shanta Pradhan, Secretary, Women Dev. Undertaking;
4) Shri Rana Ray, SPO (ICDS);
5) Shri Swaroop Kumar Pal, Addl. Director of Social Welfare;
6) Shri Biswanath Chakraborty, Controller of Vagrancy;
7) Shri Abhijit Kr. Mitra, OSD & Deputy Secretary;
8) Smt. Seuli Banerjee, W.B. Women’s Commission;
10) Dr. S. Roy Gupta, Scientist, NIC, West Bengal.