From: Joint Secretary to the Government of West Bengal

To: The District Magistrates of all Districts of West Bengal

Sub: One-day Training of the Master Trainers' Workshop for District Level Officials under Kanyashree Prakalpa

Dear Sir/Madam,

With reference to the abovementioned subject, you are requested to send ADM in charge of Kanyashree and three other officials (including Nodal Officer Kanyashree and 2 other) for attending the training. These Master trainers will further give training and support to other PMUs at the district, sub division and block level.

The batches of training are as follows:

**Batch I:** Darjeeling (GTA & non-GTA), Jalpaiguri, Alipurduar, Cooch Behar, Uttar Dinajpur, Dakshin Dinajpur, Maldah, Murshidabad, Birbhum, Nadia.

**Batch II:** Burdwan, Bankura Purulia, Paschim Medinipore, Purba Medinipore, Howrah, Hoogly, Kolkata, N 24 Parganas, S 24 Parganas.

In this regard I am also directed to request you to kindly send your district personnel on the respective dates at the training hall of Administrative Training Institute on 17th (Batch I) or 18th November (Batch II), 2015 from 10am to 5 pm. Tea, snacks and lunch will be provided to the participants. The nominees to the training must attend the entire session to maximise the opportunity of learning.

Yours faithfully,

[Signature]

Joint Secretary to the Government of West Bengal